

GENERAL, ADMINISTRATIVE, AND MISCELLANEOUS

1-19. Directives

1200 TN 567
07/07/2005

1. AUTHORITY. To approve, sign, maintain records, and take other actions necessary to manage EPA agencywide directives.

2. TO WHOM DELEGATED.

- a. The Assistant Administrator for Administration and Resources Management, except for directives concerning information technology, information management, information quality, and other information-related topics; and
- b. The Chief Information Officer (CIO) and Assistant Administrator for Environmental Information for directives concerning information technology, information management, information quality, and other information-related topics.

3. LIMITATIONS.

- a. Directives issued pursuant to 2.a must follow EPA's directives clearance process found at <http://epawww.epa.gov/rmpolicy/ads/process.htm>
- b. Directives issued pursuant to paragraph 2.b must follow EPA's approval process established in the Quality and Information Council (QIC) Charter and the Guidance on CIO Policy Review Process found at <http://intranet.epa.gov/oei/qic/documents/index.htm>

4. REDELEGATION AUTHORITY.

- a. The authority in 2.a may be redelgated to the Office Director level or equivalent, and no further.
- b. The authority in 2.b may be redelegated to the Office Director level or equivalent, and no further.

5. ADDITIONAL REFERENCES.

- a. 44 U.S.C. 3101.
- b. 5 U.S.C. 302.
- c. Reorganization Plan No. 3 of 1970, 5 U.S.C. app.